NOTICE OF INVITATION FOR BIDS – IFB # 0056112
Smoot Drive Remote Parking
in Blacksburg, Virginia

Sealed bids are invited for the construction of the Smoot Road Remote Parking Lot at Virginia Polytechnic Institute and State University located in Blacksburg, VA.

The project is described as the construction of approximately 220 gravel and asphalt parking spaces off of Innovation Drive near the Corporate Research Center and Virginia Tech Montgomery Executive Airport.

Sealed bids will be received at the Virginia Tech Procurement Department (0333), North End Center, Suite 2100, 300 Turner Street NW, Blacksburg, VA 24061. **The deadline for submitting bids is 4:00 P.M. sharp, as determined by the Bid Officer, on June 7, 2018. The bids will be opened publicly and read aloud beginning at 4:00PM on June 8, 2018, at the same location.**

A non-mandatory pre-bid conference will be held at Sterrett Facilities Complex (Classroom) at 2:00PM on May 11, 2018. The cutoff date for pre-bid questions will be Friday, May 18, 2018 at 4:00 P.M.

Bid Bond and Contract Security will be required.

**Contractor License and Registration:** Contractor license and registration is required in accordance with Section 54.1-1103 of the Code of Virginia. See the Invitation for Bids for additional contractor qualification requirements.

**eVA Vendor Registration:** The bidder or offeror must be a registered vendor in eVA prior to making the first Application for Payment. Bidder or offeror must include the cost of the eVA transaction fee in its bid. The eVA transaction fee will be assessed approximately 30 days after each purchase order is issued. Any adjustments (increases/decreases) will be handled through eVA change orders.

Procedures for submitting a bid, claiming an error, withdrawing of bids and other pertinent information are contained in the Instructions to Bidders, which is part of the Invitation for Bids. Withdrawal due to error in bid shall be permitted in accord with Section 9 of the Instructions to Bidders and §2.2-4330, Code of Virginia. The Owner reserves the right to reject any and all bids.

**Subcontracting Plans and SWaM Spend Reporting:** Each prime contractor who wins an award in which a provision of a small business subcontracting plan is a condition of the award (see Instructions to Bidder, item 17) **AND** is not individually certified as a Small, Woman Owned or Minority Owned vendor through the Commonwealth of Virginia SWaM certification program ([http://www.sbsd.virginia.gov/certification-division/](http://www.sbsd.virginia.gov/certification-division/)) shall deliver evidence of compliance with their small business subcontracting plan each time a request for payment is submitted.

Upon completion of the contract, the contractor agrees to furnish with the final request for payment, at a minimum, the following information: name of firm with the DMBE certification number or FEIN number, phone number, total dollar amount subcontracted, category type (small, women-owned, or minority-owned), and type of product or service provided. Payment(s) may be withheld until compliance with the subcontracting spend reporting is received and confirmed. The Owner reserves the right to pursue other appropriate remedies to include, but not be limited to, termination for default.

A template for reporting subcontracting data can be found at: [http://www.procurement.vt.edu/Vendor/vendorlink.html](http://www.procurement.vt.edu/Vendor/vendorlink.html)
The university encourages including all subcontractor (SWaM certified and non-SWaM certified) spend on reports submitted.
The contract shall be awarded on a lump sum basis as follows: the Total Base Bid Amount and/or the Construction Schedule, including any properly submitted and received bid modifications plus such successive Additive Bid Items as the Owner in its discretion decides to award in the manner set forth in Paragraph 12 of the Instructions to Bidders. ‘Notice of Award’ or ‘Notice of Intent to Award’ will be posted on eVA, Virginia Department of General Services’ central electronic procurement website, at https://eva.virginia.gov

Electronic copies of the Invitation for Bids documents, including the plans and the specifications, are available for inspection at this location:

https://records.facilities.vt.edu/weblink
User Name: SmootPL
Password: $mooT91

END OF NOTICE OF INVITATION FOR BIDS